

# Laundry Room Repair Request (RETURN BY 01.07.14)

Please be aware that our Laundry Room Repair representative is very busy. He will be available this Wednesday to take care of all of our repairs. Please fully complete the form below to submit a request for repair – **WE WILL VERIFY ALL REPAIRS. THANK YOU.** (This information may be provided at [vghassociation.com](http://vghassociation.com) – Members Only – Laundry Room Repair Request). **YOU MAY RETURN BY EMAIL TO MARY OR DROP AT MARY'S DOOR #14 OR BLACK BOX UNIT #27.**

**Name** (required) \_\_\_\_\_

**Email** (required) \_\_\_\_\_

**Your Unit Number** (required) \_\_\_\_\_

**Your Phone Number** (required) \_\_\_\_\_

## **Please Check Laundry Room In Question** (required)

- Laundry Room 1 – next to Unit 4 on 28th Ave.
- Laundry Room 2 – next to Unit 8 on 28th Ave.
- Laundry Room 3 – next to Unit 17 on 14th Street.
- Laundry Room 4 – next to Unit 22 on 14th Street.
- Laundry Room 5 – next to Unit 30 on 14th Ct.
- Laundry Room 6 – next to Unit 35 on 14th Ct.
- Laundry Room 7 – next to Unit 41 on 14th Ct.

## **Laundry Check Laundry Machine In Question** (required)

- Washing Machine By Door**
- Washing Machine In Middle**
- Dryer In Middle**
- Dryer by Window**

## **Clearly Describe Problem below** (required)

**PLEASE NOTE THAT THROUGHOUT 2014 WE WILL BE MAKING VARIOUS IMPROVEMENTS/REPAIRS TO ALL LAUNDRY ROOMS. ALL ITEMS NOT PROPERLY STORED AND LOCKED WILL BE CONSIDERED TRASH AND REMOVED (TRASHED OR DONATED) WITHOUT FURTHER NOTICE.**